

Muster Mobility GmbH

Heidi Müller-Schmidt
Beispielstraße 2
12345 Musterhausen
Germany

Karlsruhe, 02.xx.20xx

Application as an intern in quality management development
Job ID: 98765QE

Dear Mrs. Müller-Schmidt,

efficient processes do not happen by chance - they are the result of precise analysis and targeted optimisation. It is precisely this challenge that fascinates me: finding out where things get stuck and using creative solutions to increase efficiency. That's why I would like to apply and further deepen the knowledge I gained during my studies by doing an internship in the field of quality management development at your company.

I am currently in the 4th semester of my bachelor's degree in industrial engineering at the Karlsruhe Institute of Technology, specialising in business administration and production and logistics systems. I was particularly interested in the analysis and optimisation of production processes, which is why I examined the production and logistics processes of a medium-sized logistics company as part of a seminar paper. I was able to gain my first experience in process analysis and optimisation during my internship at Siemens AG, where I assisted in the creation of process models and took part in workshops on the introduction of lean principles. I also developed my analytical skills by working with SAP and Python. The opportunity to apply my knowledge and experience to the process analysis of your 'Quality for you' project is very appealing to me.

I was able to demonstrate my team spirit, commitment and organisational skills as a junior tennis coach at my home club. This has taught me not only how to take responsibility, but also how to react flexibly to different challenges.

I would like to support your department in the 'Quality for you' project to optimise existing processes and develop sustainable solutions. I could complete my internship from [date] for [4 to 6 months]. I look forward to the opportunity to explain my skills and my enthusiasm for project management in more detail in a personal interview.

Best regards from Karlsruhe

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